

EXCELLENCE ACADEMY

Monroe, Louisiana

**FINANCIAL STATEMENTS
AND INDEPENDENT AUDITOR'S REPORT
WITH SUPPLEMENTAL INFORMATION
As of And for The Year Ended June 30, 2014**

BY

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**Excellence Academy
Monroe, Louisiana**

**Financial Statements
and Independent Auditor's Report
with Supplemental Information
As of and for the Year Ended June 30, 2014**

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Excellence Academy
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Independent Auditor's Report

To the Board of Directors of
Excellence Academy
Monroe, Louisiana

I have audited the accompanying financial statements of Excellence Academy (a nonprofit organization), which comprise the statement of financial position as of June 30, 2014, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

**Excellence Academy
Independent Auditor's Report (Continued)**

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Excellence Academy as of June 30, 2014, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

My audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The information in Schedules 1 through 12 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, I have also issued my report dated September 30, 2014 on my consideration of Excellence Academy's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Excellence Academy's internal control over financial reporting and compliance.



Rosie D. Harper
Certified Public Accountant

Monroe, Louisiana
September 30, 2014

FINANCIAL STATEMENTS

EXCELLENCE ACADEMY

Statement A

Statement of Financial Position
June 30, 2014

Assets

Cash and Cash Equivalents	\$ 27,079
Prepaid Expenses	11,281
Accounts Receivable	192,502
Fixed Assets (Net of Accumulated Depreciation-Note G)	<u>292,324</u>
Total Assets	<u><u>523,186</u></u>

Liabilities and Net Assets

Liabilities:

Accrued Liabilities	<u>60,074</u>
Total Liabilities	<u>60,074</u>

Net Assets:

Unrestricted	463,112
Temporarily Restricted:	<u>-</u>
Total Net Assets	463,112
Total Liabilities and Net Assets	<u><u>\$ 523,186</u></u>

See Accompanying Auditor's Report and Notes to Financial Statements.

EXCELLENCE ACADEMY
Statement of Activities
For the Year Ended
June 30, 2014

Statement B

UNRESTRICTED NET ASSETS

Support

Minimum Foundation Funds	\$ 2,433,835
Other Revenue	54,799
Total Support	<u>2,488,634</u>

TOTAL UNRESTRICTED SUPPORT	<u>2,488,634</u>
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Net Assets Released from Restrictions

Restrictions Satisfied by Payments	<u>240,733</u>
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TOTAL UNRESTRICTED SUPPORT AND RECLASSIFICATION	<u>2,729,367</u>
--	------------------

Expenses

Instructional	850,105
Support Services	1,259,483
Operation of Non-Instructional Service	115,085
School Account Activity	<u>41,582</u>

Total Expenses	<u>2,266,255</u>
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Change in Unrestricted Net Assets	<u>463,112</u>
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TEMPORARILY RESTRICTED NET ASSETS

Grants	
Federal	58,058
Corporate	173,845
State Revenue	<u>8,830</u>

TOTAL TEMPORARILY RESTRICTED SUPPORT	<u>240,733</u>
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Net Assets Released from Restrictions

Restrictions Satisfied by Payments	<u>(240,733)</u>
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Change in Temporarily Restricted Net Assets	<u>-</u>
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Change in Net Assets	463,112
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Net Assets as of Beginning of Year	-
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Net Assets as of End of Year	<u><u>\$ 463,112</u></u>
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See Accompanying Auditor's Report and Notes to Financial Statements.

EXCELLENCE ACADEMY
Statement of Cash Flows
For the Year Ended
June 30, 2014

Statement C

Operating Activities	<u>All Funds</u>
Change in Net Assets	\$ 463,112
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities:	
Provision for Depreciation	73,081
Increase in Prepaid Expenses	(11,281)
Increase in Receivables	(192,502)
Increase in Accounts Payable/Accrued Liabilities	60,074
Total Adjustments	<u>(70,628)</u>
Net Cash Provided by Operating Activities	<u>392,484</u>
 Investing Activities	
Cash Paid for Furniture and Equipment	(354,405)
Cash Paid for Leasehold Improvements	<u>(11,000)</u>
Net Cash Used by Investing Activities	<u>(365,405)</u>
Net Increase in Cash and Cash Equivalents	27,079
Cash and Cash Equivalents as of Beginning of Year	-
Cash and Cash Equivalents as of the End of Year	<u><u>\$ 27,079</u></u>

See Accompanying Auditor's Report and Notes to Financial Statements.

EXCELLENCE ACADEMY
Statement of Functional Expenses
For the Year Ended
June 30, 2014

Statement D

	Instructional	Support Services Program	Non- Instructional	School Activity Account	Total Expenses
Personnel Costs					
Salaries and Wages	\$ 597,833	\$ 152,493	\$ -	\$ -	\$ 750,326
Payroll Taxes and Other Fringe Benefits	100,054	23,676	-	-	123,730
Total Personnel Costs	<u>697,887</u>	<u>176,169</u>	<u>-</u>	<u>-</u>	<u>874,056</u>
Other Expenses					
Administration Fee	-	52,732	-	-	52,732
Advertising	-	1,971	-	-	1,971
Bank Service Charges	-	474	-	212	686
Books and Periodicals	60	-	-	-	60
Building Rental/Lease	-	363,500	-	-	363,500
Child Welfare Services	-	20,152	-	-	20,152
Contract Food Services	-	-	114,064	-	114,064
Custodial Services	-	47,681	-	-	47,681
Depreciation	-	73,081	-	-	73,081
Dues and Fees	-	5,507	-	435	5,942
Equipment Rental	-	8,994	-	-	8,994
Furniture and Equipment	23,101	2,979	-	680	26,760
Insurance	-	10,866	-	-	10,866
Garbage	-	2,470	-	-	2,470
Legal	-	2,397	-	-	2,397
Materials and Supplies	21,077	4,260	225	32,085	57,647
Miscellaneous	-	-	-	5,886	5,886
Other Food Expense	-	-	796	2,224	3,020
Parental Involvement	-	1,948	-	-	1,948
Postage	-	117	-	-	117
Professional and Technical Services	27,887	254,191	-	-	282,078
Purchased Education Services	43,567	-	-	-	43,567
Purchased Property Services	-	4,152	-	-	4,152
Repairs, Equipment and Maintenance Services	1,001	22,807	-	-	23,808
Security	-	796	-	-	796
Student Enrichment	35,286	-	-	-	35,286
Student Transportation Services	-	177,756	-	-	177,756
Telephone	-	3,340	-	-	3,340
Travel	239	151	-	60	450
Utilities	-	20,992	-	-	20,992
Total Other Expenses	<u>152,218</u>	<u>1,083,314</u>	<u>115,085</u>	<u>41,582</u>	<u>1,392,199</u>
Total Functional Expenses	<u>\$ 850,105</u>	<u>\$ 1,259,483</u>	<u>\$ 115,085</u>	<u>\$ 41,582</u>	<u>\$ 2,266,255</u>

See Accompanying Auditor's Report and Notes to Financial Statements.

**Excellence Academy
Monroe, Louisiana**

**Notes to the Financial Statements
As of and for the Year Ended June 30, 2014**

NOTE A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Operations

Excellence Academy is a private non-profit Organization domiciled in Monroe, Louisiana. The Organization was chartered by the State of Louisiana on February 6, 2013. The Organization is a Type (1) charter school, which operates under the oversight of the Monroe City School Board. The charter school is sponsored by Tab-N-Action, Inc. Both Excellence Academy and Tab-N-Action, Inc. are private non-profit organizations recognized as tax-exempt organizations under section 501 (c) (3) of the Internal Revenue Service Code.

The objectives of the Organization are as follows:

- A. To increase academic performance of students while developing artistic abilities of students from low performing schools and students of parents who desire a rigorous and challenging educational setting.
- B. To increase the number of proficient ninth graders enrolling in the Monroe City School System's three high schools.

A Board of Directors consisting of seven (7) members governs the Organization. The Board of Directors receives no compensation.

Financial Statement Presentation

The Organization presents its financial position and activities according to the following three classes of net assets:

- a. Unrestricted net assets include those net assets whose use is not restricted by donors, even though their use may be limited in other respects, such as by contract or by Board designation.
- b. Temporarily restricted net assets are those net assets whose use by the Organization has been limited by donors to later periods of time or after specified dates or to specified purposes.
- c. Permanently restricted net assets are those net assets whose use by the Organization has donor-imposed restrictions that stipulate resources be maintained permanently but permits the Organization to use up or expend part or all of the income (or economic benefits) derived from the donated assets. As of June 30, 2014, the Organization had no permanently restricted net assets.

Excellence Academy
Notes to Financial Statements (Continued)

NOTE A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Basis of Accounting

The Organization prepares its financial statements on accrual basis of accounting and accordingly reflects all significant receivables, payables, and other liabilities. The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions. This will affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

Public Support and Revenue

Revenue and public support consists mainly of state of Louisiana Minimum Foundation Program, federal and corporate grants, fundraising, and contributions. Grants and other contributions of cash and other assets are reported as permanently restricted or temporarily restricted if they are received with donor restrictions or restrictions designated by the governing board. Contributions are considered to be unrestricted unless restricted by the donor. All assets over which the Board of Directors has discretionary control have been included in the General Fund.

Minimum Foundation Program (MFP) funding consists of both state and local contributions. The Monroe City School Board is responsible for remitting to the Organization a prorated share of the MFP funding of the Monroe City School Board district based upon student enrollment on October 1, 2013 and as adjusted on February 1, 2014. For the school year ending, total MFP received by the Organization was as follows:

State Contributions	\$ 1,286,203
Local Contributions	<u>1,147,632</u>
Total Cash	<u>\$ 2,433,835</u>

Local revenue, comprised of sales and ad valorem taxes, is remitted to the Monroe City School Board by local taxing agencies.

Estimate

The preparation of financial statements in conformity with Generally Accepted Accounting Principles accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Excellence Academy
Notes to Financial Statements (Continued)

NOTE A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Cash and Cash Equivalents

The Organization considers all highly liquid investments with maturity of three months or less when purchased to be cash equivalents. Cash and cash equivalents for purposes of the statement of cash flows exclude permanently restricted cash and cash equivalents. Under state law, the agency may deposit funds in demand accounts, interest bearing accounts, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana. The Organization had no cash equivalents during the audit period. The total cash balances at June 30, 2014, are as follows:

Temporarily Restricted	\$	-
Unrestricted		<u>27,079</u>
Total Cash	\$	<u><u>27,079</u></u>

Income Taxes

The organization is a nonprofit corporation, exempt under section 501 (c) (3) of the internal revenue code and did not conduct unrelated business activities. Accounting principles generally accepted in the United States of America require management to evaluate tax positions taken by the Organization and recognize a tax liability (or asset) if the Organization has taken an uncertain tax position that more likely than not would not be sustained upon examination by the IRS.

Management has analyzed the tax positions taken by the Organization, and has concluded that as of September 30, 2014, there are no uncertain positions taken or expected to be taken that would require recognition of a liability (or asset) or disclosure in the financial statements. The Organization is subject to routine audits by Internal Revenue Service for the year ended June 30, 2014; however, there are currently no audits for any tax period in progress. The Organization's initial Form 990 filing will be for the year ending June 30, 2014.

Total Columns

Total Columns are presented to facilitate financial analysis. Data in these columns do not present financial position, results of operations and changes in net assets in conformity with Generally Accepted Accounting Principles. Neither is such data comparable to a consolidation.

Excellence Academy
Notes to Financial Statements (Continued)

NOTE B. POST RETIREMENT BENEFITS

The Organization offers a SIMPLE IRA plan for its employees. Participation in the plan is optional for employees. Under the Savings Incentive Match Plan for Employees (SIMPLE), employees are authorized to make salary reduction contributions to their SIMPLE IRA plan. The Organization has an option to match employee contributions in an amount up to 3% of the employee's compensation each calendar year. The employer cannot choose an amount less than 3% for more than 2 years during any 5 year period. For the year ending June 30, 2014, the Organization matched 2% of the annual compensation for each participating employee. The Organization made total contributions to the plan in the amount of \$8,404 for the year ending June 30, 2014.

NOTE C. ACCRUED LIABILITIES

At June 30, 2014, the Organization had accrued liabilities consisting of the following:

Accrued Payroll Taxes	\$	3,709
Accrued Salaries		56,365
Total	\$	<u>60,074</u>

NOTE D. CHANGES IN NET ASSETS

At June 30, 2014, the Organization had net assets as follows:

Net Assets	Balance @ July 1, 2013	Change in Net Assets	Balance @ June 30, 2014
Unrestricted	\$ -	\$ 463,112	\$ 463,112
Temporarily Restricted	-	-	-
Total	\$ -	\$ 463,112	\$ <u>463,112</u>

NOTE E. ACCOUNTS RECEIVABLE

At June 30, 2014, the Organization had accounts receivables from the Monroe City School Board as follows:

Minimum Foundation Program	\$	192,502
Total	\$	<u>192,502</u>

Excellence Academy
Notes to Financial Statements (Continued)

NOTE F. COMPENSATED ABSENCES

All employees are given 10 days per year of personal leave, effective after 60 calendar days from the date of employment. Upon termination of employment employees are not financially compensated for unused days. Unused leave is not carried over to the next school year.

NOTE G. FIXED ASSETS

Capital assets are recorded at historical cost and depreciated over their estimated useful lives. Donated capital assets are recorded at their estimated fair value at the date of donation. Estimated useful life is management's estimate of how long the asset is expected to meet service demands.

Appliance, Furniture, and Equipment 3 to 7 years

The following is a summary of appliance, furniture, and equipment as of June 30, 2014:

Description	Balance @ July 1, 2013	Additions	Retirements	Balance @ June 30, 2014
Appliance, Furniture, & Equipment	\$ -	\$ 354,405	\$ -	\$ 354,405
Leasehold Improvements	-	11,000	-	11,000
Depreciation	-	(73,081)	-	(73,081)
Total	\$ -	\$ 292,324	\$ -	\$ 292,324

NOTE H. OPERATING LEASE

The Organization had an operating lease for the period ended June 30, 2014 for a building and office, which is located at the 811 and 809 Washington Street, Monroe, Louisiana 71201. On June 30, 2013, the Organization entered into a five (5) year lease for the fiscal years ended June 30, 2014 through June 30, 2018. At the end of the lease, the facility will revert back to the owners. For the year ended June 30, 2014, the Organization paid total lease payments of \$363,500.

The School has one operating lease for equipment. Monthly payments are \$550 for a term of one year. Future minimum lease payments under leases that have remaining terms in excess of one year as of June 30, 2014, are:

Fiscal Year	Buildings
2015	\$ 363,500
2016	363,500
2017	363,500
2018	363,500
Total	<u>\$ 1,454,000</u>

Excellence Academy
Notes to Financial Statements (Continued)

NOTE I. RELATED PARTY TRANSACTIONS

The Organization had the following related party transactions:

Party/Entity	Relationship	Related Party	Relationship
Wright, Roosevelt	Executive Director of TAB-N-action	TAB-N-Action, Inc. Tabernacle Baptist	Charter School Sponsor
Wright, Roosevelt	Pastor of Tabernacle Baptist Church	Church	Charter School Landlord
			Son of Executitve Director of the Charter School
Wright, Robert	Teacher	Wright, Roosevelt	Sponsor

NOTE J. BUDGET PRACTICES

The Organization prepares an annual budget that is approved by the Board of Directors. As a result, a “budget to actual” comparative statement is presented as supplemental information.

NOTE K. SUBSEQUENT EVENTS

Management has evaluated subsequent events through the date that the financial statements were available to be issued, September 30, 2014, and determined that no events occurred that require disclosure. No subsequent events occurring after this date have been evaluated for inclusion in these financial statements.

NOTE L. SIGNIFICANT CONCENTRATION OF RISK

The Organization receives 97% of its revenue from the Louisiana Minimum Foundation Program and is, therefore, economically dependent upon these funds.

NOTE M. CONCENTRATIONS

Excellence Academy received 86% of its revenues for the year ended June 30, 2014, from the State of Louisiana, subject to its charter agreement with the State.

NOTE N. SCHOOL ACTIVITY ACCOUNT

The School Activity Account is used to account for revenue generated by student and parent fundraising activities, such as concessions and contributions. The funds are used for a variety of purposes to benefit the school and students which includes miscellaneous supplies, field trips, and other school activities.



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**Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With
*Government Auditing Standards***

To the Board of Directors of
Excellence Academy
Monroe, Louisiana

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Excellence Academy (a nonprofit organization), which comprise the statement of financial position as of June 30, 2014, and the related statements of activities, cash flows and functional expenses for the year then ended, and the related notes to the financial statements, and have issued my report thereon dated September 30, 2014.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered Excellence Academy's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Excellence Academy's internal control. Accordingly, I do not express an opinion on the effectiveness of the Excellence Academy's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Excellence Academy's financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed an instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and questioned costs as item *Finding 2014-1*.

**Excellence Academy
Independent Auditor's Report (Continued)**

Excellence Academy's Response to Findings

Excellence Academy's response to the findings identified in my audit is described in the accompanying schedule of findings and questioned costs. Excellence Academy's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, I express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.



Rosie D. Harper
Certified Public Accountant

Monroe, Louisiana
September 30, 2014

SUPPLEMENTAL INFORMATION



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**Independent Accountant's Report On Applying Agreed-Upon Procedures
to the Management of Excellence Academy**

To: The Board of Directors
Excellence Academy
Monroe, Louisiana

I have performed the procedures included in the *Louisiana Governmental Audit Guide* and enumerated below, which were agreed to by the management of Excellence Academy and the Legislative Auditor, State of Louisiana, solely to assist users in evaluating management's assertions about the performance and statistical data accompanying the annual financial statements of Excellence Academy (a Type 1 Charter School) and to determine whether the specified schedules are free of obvious errors and omissions as provided by the Board of Elementary and Secondary Education (BESE) Bulletin. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, I make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

My procedures and findings relate to the accompanying schedules of supplemental information and are as follows:

General Fund Instructional and Support Expenditures and Certain Local Revenue Sources (Schedule 1)

1. I selected a random sample of 25 transactions and reviewed supporting documentation to determine if the sampled expenditures/revenues are classified correctly and are reported in the proper amounts for each of the following amounts reported on the schedule:
 - Total General Fund Instructional Expenditures,
 - Total General Fund Equipment Expenditures,
 - Total Local Taxation Revenue,
 - Total Local Earnings on Investment in Real Property,
 - Total State Revenue in Lieu of Taxes,
 - Nonpublic Textbook Revenue,
 - Nonpublic Transportation Revenue.

Additionally, I compared the amounts reported on the schedule to the general ledger trial balance as of June 30, 2014, which supports the amounts in the audited financial statements.

Excellence Academy

Independent Accountant's Report On Applying Agreed-Upon Procedures (Continued)

Findings: *I could not complete this test because the Charter School does not receive a proper accounting from its oversight agency, the Monroe City School Board, for special revenue funds. The accounting is only provided in a summary amount based upon the current state formula for the Minimum Foundation Program. All state and local special revenue funds pass through the Monroe City School Board, and, therefore, the Charter School is totally dependent upon the Monroe City School Board to provide the restrictions as it relates to local sales taxes and ad valorem taxes. Please refer to Finding 2014-01 in the Schedule of Findings and Question Costs, Page 33 of this report.*

Education Levels of Public School Staff (Schedule 2)

2. I reconciled the total number of full-time classroom teachers per the schedule "Experience of Public Principals, Assistant Principals and Full-Time Classroom Teachers" (Schedule 4) to the combined total number of full-time classroom teachers per this schedule and to charter school's supporting payroll records as of October 1st.

Findings: *None*

3. I reconciled the combined total of principals and assistant principals per the schedule "Experience of Public Principals, Assistant Principals and Full-Time Classroom Teachers" (Schedule 4) to the combined total of principals and assistant principals per this schedule.

Findings: *None*

4. I obtained a list of full-time teachers, principals, and assistant principals by classification as of October 1st and as reported on the schedule. I traced the 12 employees on the list to the individual's personnel file to determine if the individual's education level was properly classified on the schedule.

Findings: *None*

Number and Type of Public Schools (Schedule 3)

5. I obtained a list of schools by type as reported on the schedule. I compared the list to the schools and grade levels as reported on the National School Lunch Program (CFDA 10.555) application. (*The Charter School does not participate in the National School Lunch Program (CFDA 10.555).*)

Findings: *N/A*

Experience of Public Principals and Full-time Classroom Teachers (Schedule 4)

6. I obtained a list of full-time teachers, principals, and assistant principals by classification as of October 1st and as reported on the schedule and traced the same sample used in procedure 4 to the individual's personnel file to determine if the individual's experience was properly classified on the schedule.

Findings: *None*

Excellence Academy

Independent Accountant's Report On Applying Agreed-Upon Procedures (Continued)

Public School Staff Data: Average Salaries (Schedule 5)

7. I obtained a list of all classroom teachers including their base salary, extra compensation, and ROTC or rehired retiree status as well as full-time equivalency status as reported on the schedule. Although the agreed upon procedure was to randomly sample 25 of the teachers on the list, only 11 equivalent full-time teachers were employed. From the list, all 11 teachers were selected. For the teachers selected, I observed the individual's personnel file and determined if the individual's salary, extra compensation, and full-time equivalency status were properly included on the schedule.

Findings: *None*

8. I recalculated the average salaries and full-time equivalents reported in the schedule.

Findings:

None

Class Size Characteristics (Schedule 6)

9. I obtained a list of teachers and the classes that they teach, with the class size, and reconciled that list to the total classes for each class size category as reported on the schedule. I then traced a random sample of 11 classes to the October 1st roll books for those classes to determine if the classes were properly classified on the schedule.

Findings:

None

Louisiana Educational Assessment Program (LEAP) (Schedule 7)

10. I obtained test scores as provided by the testing authority and reconciled scores as reported by the testing authority to scores reported in the schedule by the Excellence Academy.

Findings:

None

The Graduation Exit Exam (GEE) (Schedule 8)

11. I did not perform this procedure because the Graduation Exit Exam does not apply to Excellence Academy. The highest-grade level is 8.

The iLeap Tests (Schedule 9)

12. I obtained test scores as provided by the testing authority and reconciled scores as reported by the testing authority to scores reported in the schedule by the Excellence Academy.

Findings:

None

Excellence Academy

Independent Accountant's Report On Applying Agreed-Upon Procedures (Continued)

I was not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, I do not express such an opinion. Had I performed additional procedures, other matters might have come to my attention that would have been reported to you.

This report is intended solely for the use of management of the Excellence Academy's Board, the Louisiana Department of Education, the Louisiana Legislative Auditor or the Louisiana State Board of Elementary and Secondary Education, as applicable, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.



Rosie D. Harper
Certified Public Accountant

Monroe, Louisiana
September 30, 2014

**Excellence Academy
Monroe, Louisiana**

**Schedules Required by Louisiana State Law
(R.S. 24:514 - Performance and Statistical Data)
as of and for the Year ended June 30, 2014**

Schedule 1 - General Fund Instructional and Support Expenditures and Certain Local Revenue Sources

This schedule includes general and instructional and equipment expenditures. It also contains local taxation revenue, earnings on investments, revenue in lieu of taxes and nonpublic textbook and transportation revenue. This data is used either in the Minimum Foundation Program (MFP) formula or is presented annually in the MFP 70% Expenditure Requirement Report.

Schedule 2 - Education Levels of Public School Staff

This schedule includes the certificated and uncertificated number and percentage of full time classroom teachers and the number and percentage of principals and assistant principals with less than a Bachelor's; Master's; Master's +30; Specialist in Education; and Ph. D. or Ed. D. degrees. This data is currently reported to the Legislature in the Annual Financial and Statistical Report (AFSR).

Schedule 3 - Number and Type of Public Schools

This schedule includes the number of elementary, middle/junior high, secondary and combination schools in operation during the fiscal year. This data is currently reported to the Legislature in the Annual Financial and Statistical Report (AFSR).

Schedule 4 - Experience of Public Principals, Assistant Principals and Full Time Classroom Teachers

This schedule includes the number of years of experience in teaching for principals, assistant principals and full time teachers. This data is currently reported to the Legislature in the Annual Financial and Statistical Report (AFSR).

Schedule 5 - Public School Staff Data: Average Salaries

This schedule includes average classroom teachers' salary using full time equivalents, including and excluding ROTC and rehired retiree teachers. This data is currently reported to the Legislature in the Annual Financial and Statistical Report (AFSR).

Schedule 6 - Class Size Characteristics

This schedule includes the percent and number of classes with student enrollment in the following ranges: 1-20, 21-26, 27-33, and 34+ students. This data is currently reported to the Legislature in the Annual School Report (ASR).

Schedule 7 - Louisiana Educational Assessment Program (LEAP)

This schedule represents student performance testing data and includes summary scores by district for grades 4 and 8 in each category tested. Scores are reported as Advanced, Proficient, Basic, Approaching Basic, and Unsatisfactory. This schedule requires three years of data. Due to the year ending June 30, 2014 is the inception year of the Organization, the schedule only includes one year of data.

**Excellence Academy
Monroe, Louisiana
Schedules Required by Louisiana State Law
(R.S. 24:514 - Performance and Statistical Data)
as of and for the Year ended June 30, 2014**

Schedule 8 - Graduation Exit Exam (GEE)

This schedule represents student performance testing data and includes summary scores for grades 10 and 11 in each category tested. Scores are reported as Advanced, Mastery, Basic, Approaching Basic and Unsatisfactory. This schedule requires three years of data. Due to the year ending June 30, 2014 is the inception year of the Organization, the schedule only includes one year of data.

Schedule 9 - iLEAP Test Results

This schedule represents student performance testing data and includes a summary score for grades 3, 5, 6, 7 and 9. The summary score reported is the National Percentile Rank showing relative position or rank as compared to a large, representative sample of students in the same grade from the entire nation. This schedule requires three years of data. Due to the year ending June 30, 2014 is the inception year of the Organization, the schedule only includes one year of data.

**General Fund Instructional and Support Expenditures
and Certain Local Revenue Sources
For the Year Ended June 30, 2014**

General Fund Instructional and Equipment Expenditures

General Fund Instructional Expenditures:

Teacher and Student Interaction Activities:

Classroom Teacher Salaries	\$ 543,090	
Other Instructional Staff Activities	54,743	
Instructional Staff Employee Benefits	100,054	
Purchased Professional and Technical Services	27,887	
Instructional Materials and Supplies	21,077	
Instructional Equipment	23,101	
Total Teacher and Student Interaction Activities		769,952
Other Instructional Activities		80,153
Total General Fund Instructional Expenditures		850,105

Pupil Support Activities	108,552	
Less: Equipment for Pupil Support	-	
Net Pupil Support Activities		108,552

Instructional Staff Services	200	
Less: Equipment for Instructional Staff Services	-	
Net Instructional Staff Services		200

School Administration	138,799	
Less: Equipment for School Administration	(2,979)	
Net School Administration		135,820

Total General Fund Instructional and Support Expenditures **\$ 1,094,677**

Certain Local Revenue Sources *

\$ 1,147,632

Local Taxation Revenue:

Constitutional Ad Valorem Taxes	\$ -
Renewable Ad Valorem Tax	-
Debt Service Ad Valorem Tax	-
Up to 1% of Collections by the Sheriff on Taxes Other than School Taxes	-
Sales and Use Taxes	-
Total Local Taxation Revenue	\$ -

Local Earnings on Investment in Real Property:

Earnings from 16th Section Property	-
Earnings from Other Real Property	-
Total Local Earnings on Investment in Real Property	\$ -

State Revenue in Lieu of Taxes:

Revenue Sharing-Constitutional Tax	-
Revenue Sharing-Other Taxes	-
Revenue Sharing-Excess Portion	-
Other Revenue in Lieu of Taxes	-
Total State Revenue in Lieu of Taxes	\$ -

Nonpublic Textbook Revenue \$ -

Nonpublic Transportation Revenue \$ -

* Data at the school was not available in sufficient detail to identify the break-down of local revenue.

See Independent Accountant's Report on Applying Agreed-Upon Procedures.

**Education Levels of Public School Staff
As of October 1, 2013**

Category	Full-time Classroom Teachers				Principals & Assistant Principals			
	Certificated		Uncertificated		Certificated		Uncertificated	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Less than a Bachelor's Degree	0	0%	0	0%	0	0%	0	0%
Bachelor's Degree	7	64%	0	0%	0	0%	0	0%
Master's Degree	2	18%	0	0%	0	0%	0	0%
Master's Degree + 30	0	0%	0	0%	1	100%	0	0%
Specialist in Education	1	9%	0	0%	0	0%	0	0%
Ph. D. or Ed. D.	1	9%	0	0%	0	0%	0	0%
Total	11	100%	0	0%	1	100%	0	0%

See Independent Accountant's Report on Applying Agreed-Upon Procedures.

**Number and Type of Public Schools
For the Year Ended June 30, 2014**

Type	Number
Elementary	0
Middle/Jr. High	1
Secondary	0
Combination	0
Total	1

Note: Schools opened or closed during the fiscal year are included in this schedule.

See Independent Accountant's Report on Applying Agreed-Upon Procedures.

**Experience of Public Principals and Full-time Classroom Teachers
As of October 1, 2013**

	0-1 Yr.	2-3 Yrs.	4-10 Yrs.	11-14 Yrs.	15-19 Yrs.	20-24 Yrs.	25+ Yrs.	Total
Assistant Principals	0	0	0	0	0	0	0	0
Principals	0	0	0	0	0	1	0	1
Classroom Teachers	2	0	3	2	1	2	0	10
Total	2	0	3	2	1	3	0	11

See Independent Accountant's Report on Applying Agreed-Upon Procedures.

**Public School Staff Data: Average Salaries
For the Year Ended June 30, 2014**

	All Classroom Teachers	Classroom Teachers Excluding ROTC, Rehired Retirees, and Flagged Salary Reductions
Average Classroom Teachers' Salary Including Extra Compensation	42,033	\$ 42,742
Average Classroom Teachers' Salary Excluding Extra Compensation	39,764	\$ 40,494
Number of Teacher Full-time Equivalents (FTEs) used in Computation of Average Salary	12	11

Note: Figures reported include all sources of funding (i.e., federal, state, and local) but exclude stipends and employee benefits. Generally, retired teachers rehired to teach receive less compensation than non-retired teachers; some teachers may have been flagged as receiving reduced salaries (e.g., extended medical leave); and ROTC teachers usually receive more compensation because of a federal supplement. For these reasons, these teachers are excluded from the computation in the last column. This schedule excludes day-to-day substitutes, temporary employees, and any teachers on sabbatical leave during any part of the school year.

See Independent Accountant's Report on Applying Agreed-Upon Procedures.

**Class Size Characteristics
As of October 1, 2012**

School Type	Class Size Range							
	1-20		21-26		27-33		34+	
	Percent	Number	Percent	Number	Percent	Number	Percent	Number
Elementary	0%	0	0%	0	0%	0	0%	0
Elementary Activity Classes	0%	0	0%	0	0%	0	0%	0
Middle/Jr. High	0%	0	100%	10	0%	0	0%	0
Middle/Jr. High Activity Classes	0%	0	0%	0	0%	0	0%	0
High	0%	0	0%	0	0%	0	0%	0
High Activity Classes	0%	0	0%	0	0%	0	0%	0
Combination	0%	0	0%	0	0%	0	0%	0
Combination Activity Classes	0%	0	0%	0	0%	0	0%	0

Note: The Board of Elementary and Secondary Education has set specific limits on the maximum size of classes at various grade levels. The maximum enrollment in grades K-3 is 26 students and maximum enrollment in grades 4-12 is 33 students. These limits do not apply to activity classes such as physical education, chorus, band, and other classes without maximum enrollment standards. Therefore, these classes are included only as separate line items.

See Independent Accountant's Report on Applying Agreed-Upon Procedures.

Louisiana Educational Assessment Program (LEAP)
For the Year Ended June 30, 2014

District Achievement Level Results	English Language Arts						Mathematics					
	2014		2013		2012		2014		2013		2012	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Students												
Grade 4/N/A												
Advanced	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Mastery	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Basic	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Approaching Basic	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Unsatisfactory	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Total	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%

District Achievement Level Results	Science						Social Studies					
	2014		2013		2012		2014		2013		2012	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Students												
Grade 4/N/A												
Advanced	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Mastery	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Basic	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Approaching Basic	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Unsatisfactory	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Total	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%

District Achievement Level Results	English Language Arts						Mathematics					
	2014		2013		2012		2014		2013		2012	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Students												
Grade 8												
Advanced	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Mastery	3	7%	0	0%	0	0%	0	0%	0	0%	0	0%
Basic	17	41%	0	0%	0	0%	13	32%	0	0%	0	0%
Approaching Basic	16	39%	0	0%	0	0%	8	20%	0	0%	0	0%
Unsatisfactory	5	12%	0	0%	0	0%	20	49%	0	0%	0	0%
Total	41	100%	0	0%	0	0%	41	100%	0	0%	0	0%

District Achievement Level Results	Science						Social Studies					
	2014		2013		2012		2014		2013		2012	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Students												
Grade 8												
Advanced	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Mastery	3	7%	0	0%	0	0%	1	2%	0	0%	0	0%
Basic	16	39%	0	0%	0	0%	13	32%	0	0%	0	0%
Approaching Basic	14	34%	0	0%	0	0%	20	49%	0	0%	0	0%
Unsatisfactory	8	20%	0	0%	0	0%	7	17%	0	0%	0	0%
Total	41	100%	0	0%	0	0%	41	100%	0	0%	0	0%

**The percent of students across achievement levels may not add to 100 due to rounding.*

See Independent Accountant's Report on Applying Agreed-Upon Procedures.

**The Graduation Exit Examination (GEE)
For the Year Ended June 30, 2014**

Non-Applicable

District Achievement Level Results	English/Language Arts*				Mathematics*			
	2013		2011		2012		2011	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Students								
Grade 10			0	0%			0	0%
Advanced			0	0%			0	0%
Mastery			0	0%			0	0%
Basic			0	0%			0	0%
Approaching Basic			0	0%			0	0%
Unsatisfactory			0	0%			0	0%
Total			0	0%			0	0%

District Achievement Level Results	Science				Social Studies			
	2012		2011		2012		2011	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Students								
Grade 11	0	0%	0	0%	0	0%	0	0%
Advanced	0	0%	0	0%	0	0%	0	0%
Mastery	0	0%	0	0%	0	0%	0	0%
Basic	0	0%	0	0%	0	0%	0	0%
Approaching Basic	0	0%	0	0%	0	0%	0	0%
Unsatisfactory	0	0%	0	0%	0	0%	0	0%
Total	0	0%	0	0%	0	0%	0	0%

* This schedule is not applicable to Grade 10 for 2012

This schedule is not applicable to either grade for 2013. Information is shown for historical purposes.

See Independent Accountant's Report on Applying Agreed-Upon Procedures.

The iLEAP Tests
For the Year Ended June 30, 2014

District Achievement Level Results	English Language Arts						Mathematics						Science						Social Studies					
	2014		2013		2012		2014		2013		2012		2014		2013		2012		2014		2013		2012	
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 3/N/A																								
Advanced	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Mastery	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Basic	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Approaching Basic	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Unsatisfactory	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Total	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%

District Achievement Level Results	English Language Arts						Mathematics						Science						Social Studies					
	2014		2013		2012		2014		2013		2012		2014		2013		2012		2014		2013		2012	
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 5/N/A																								
Advanced	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Mastery	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Basic	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Approaching Basic	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Unsatisfactory	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Total	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%

District Achievement Level Results	English Language Arts						Mathematics						Science						Social Studies					
	2014		2013		2012		2014		2013		2012		2014		2013		2012		2014		2013		2012	
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 6																								
Advanced	1	1%	0	0%	0	0%	1	1%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Mastery	6	9%	0	0%	0	0%	2	3%	0	0%	0	0%	3	4%	0	0%	0	0%	1	1%	0	0%	0	0%
Basic	37	53%	0	0%	0	0%	25	36%	0	0%	0	0%	32	46%	0	0%	0	0%	19	27%	0	0%	0	0%
Approaching Basic	17	24%	0	0%	0	0%	25	36%	0	0%	0	0%	30	43%	0	0%	0	0%	32	46%	0	0%	0	0%
Unsatisfactory	9	13%	0	0%	0	0%	17	24%	0	0%	0	0%	5	7%	0	0%	0	0%	18	26%	0	0%	0	0%
Total	70	100%	0	0%	0	0%	70	100%	0	0%	0	0%	70	100%	0	0%	0	0%	70	100%	0	0%	0	0%

District Achievement Level Results	English Language Arts						Mathematics						Science						Social Studies					
	2014		2013		2012		2014		2013		2012		2014		2013		2012		2014		2013		2012	
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 7																								
Advanced	0	0%	0	0%	0	0%	1	1%	0	0%	0	0%	0	0%	0	0%	0	0%	2	2%	0	0%	0	0%
Mastery	14	15%	0	0%	0	0%	6	6%	0	0%	0	0%	21	22%	0	0%	0	0%	7	7%	0	0%	0	0%
Basic	48	51%	0	0%	0	0%	66	70%	0	0%	0	0%	45	48%	0	0%	0	0%	56	60%	0	0%	0	0%
Approaching Basic	22	23%	0	0%	0	0%	13	14%	0	0%	0	0%	24	26%	0	0%	0	0%	21	22%	0	0%	0	0%
Unsatisfactory	10	11%	0	0%	0	0%	8	9%	0	0%	0	0%	4	4%	0	0%	0	0%	8	9%	0	0%	0	0%
Total	94	100%	0	0%	0	0%	94	100%	0	0%	0	0%	94	100%	0	0%	0	0%	94	100%	0	0%	0	0%

See Independent Accountant's Report on Applying Agreed-Upon Procedures.

EXCELLENCE ACADEMY
Schedule of Activities-Budget to Actual
For the Year Ended
June 30, 2014

Schedule 10

	Budget	Actual	Variance
REVENUE			
Federal	\$ 56,912	\$ 58,058	\$ (1,146)
Corporate Grants	-	173,845	(173,845)
State Public School Fund (MFP)	2,447,555	2,433,835	13,720
Other State Revenue	-	8,830	(8,830)
Miscellaneous	26,200	54,799	(28,599)
Total Revenue	<u>2,530,667</u>	<u>2,729,367</u>	<u>(198,700)</u>
EXPENDITURES			
Personnel Costs			
Salaries and Wages	799,528	750,326	49,202
Payroll Taxes and Other Fringe Benefits	<u>275,524</u>	<u>123,730</u>	<u>151,794</u>
Total Personnel Costs	1,075,052	874,056	200,996
Other Expenditures			
Administration Fee	48,952	52,732	(3,780)
Advertising	-	1,971	(1,971)
Bank Service Charges	-	686	(686)
Books and Periodicals	-	60	(60)
Building Rental/Lease	348,500	363,500	(15,000)
Child Welfare Services	-	20,152	(20,152)
Contract Food Services	122,980	114,064	8,916
Custodial Services	51,500	47,681	3,819
Depreciation	-	73,081	(73,081)
Dues and Fees	-	5,942	(5,942)
Equipment Rental	9,850	8,994	856
Furniture and Equipment	178,712	26,760	151,952
Insurance	15,500	10,866	4,634
Garbage	3,700	2,470	1,230
Legal	-	2,397	(2,397)
Materials and Supplies	46,878	57,647	(10,769)
Miscellaneous	-	5,886	(5,886)
Other Food Expense	-	3,020	(3,020)
Parental Involvement	-	1,948	(1,948)
Postage	-	117	(117)
Professional and Technical Services	354,545	282,078	72,467
Purchased Education Services	-	43,567	(43,567)
Purchased Property Services	-	4,152	(4,152)
Repairs, Equipment and Maintenance Services	1,800	23,808	(22,008)
Security	-	796	(796)
Student Enrichment	33,000	35,286	(2,286)
Student Transportation Services	206,040	177,756	28,284
Telephone	-	3,340	(3,340)
Travel	-	450	(450)
Utilities	29,575	20,992	8,583
Total Other Expenditures	<u>1,451,532</u>	<u>1,392,199</u>	<u>59,333</u>
Total Expenditures	<u>2,526,584</u>	<u>2,266,255</u>	<u>260,329</u>
Excess of Revenue over Expenses	<u>4,083</u>	<u>463,112</u>	<u>(459,029)</u>

See Accompanying Auditor's Report and Notes to Financial Statements.

**EXCELLENCE ACADEMY
SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

FOR THE YEAR ENDED JUNE 30, 2014

I. SUMMARY OF AUDIT RESULTS

1. The auditor's report expresses an unqualified opinion on the financial statements of Excellence Academy.
2. No significant deficiencies were disclosed during the audit of the financial statements.
3. An instance of noncompliance material to the financial statements of Excellence Academy was disclosed during the audit.

A. FINDINGS-FINANCIAL STATEMENT AUDIT

Finding-14:01

Improper Reporting of Special Revenue Funds

**Statement of
Conditions:**

The Charter School did not report sales and ad valorem taxes in a manner to determine compliance with legal restrictions for expenditures for specific purposes.

Criteria:

The Charter School is a Type 1 charter school under the oversight of the Monroe City School Board. As such, the Charter School is legally entitled to receive a pro-rated share of certain revenues received by the Monroe City School Board. Each of these revenues are legally restricted for specific educational purposes as follows:

Sales Tax

1. In 1968, Ouachita Parish authorized the Monroe City School Board and the Ouachita Parish School Board to jointly levy and collect a ½ cent sales and use tax. The net proceeds of the tax are to be allocated and prorated between the two school boards annually on the basis of average daily membership for the preceding school year. The sales and use tax revenues received by Monroe City School Board are designated and allocated in the following manner:
 - a. 88% - Certified Salaries
 - b. 12% - Classified Salaries

**Excellence Academy
Schedule Of Findings And Questioned Costs (Continued)**

Finding-14:01 (continued)

2. In 1994, the voters of the City of Monroe approved the levy of ½ cent sales and use tax. The net proceeds of the tax are to supplement salaries and benefits of certified teachers and other personnel and to provide additional funds for instructional activities. The sales and use tax revenues received are designated and allocated in the following manner:
 - a. 60% - Certified Salaries and Benefits
 - b. 10% - Classified Salaries and Benefits
 - c. 30% - Instructional activities
3. In 2001, the voter of the City of Monroe approved a 1 cent sales and use tax for additional support. The sales and use tax revenues received are designated and allocated in the following manner:
 - a. 55% - Instructional programs, technology programs, and maintenance and operations
 - b. 31% - Certified Salaries and Benefits
 - c. 14% - Classified Salaries and Benefits

Ad Valorem Tax

1. The Sheriff of Ouachita Parish, as provided by State law, bills and collects property taxes on behalf of the Monroe City School Board using assessed values determined by the tax assessor of Ouachita Parish. Approximately, 73% of the property taxes levied for the Monroe City School Board was dedicated for school operation, maintenance, aid and support.
2. In November 2013, the voters of Monroe, Louisiana authorized the issuance of bonds not exceeding \$58.8 million, for Monroe City School Board. The bond proceeds will be applied to the specific projects set forth in the approved Capital Improvement Plan. A debt service millage will be levied each year for the payment of these bonds.
3. The Monroe City School Board reported receiving \$14,811,586 for the year ending June 30, 2014.

Excellence Academy
Schedule Of Findings And Questioned Costs (Continued)

Effect: Expenditures for restricted net assets from special revenue funds are not properly accounted in the financial statements.:

Cause: The Charter School does not receive a proper accounting from its oversight agency, the Monroe City School Board , for special revenue funds. The accounting is only provided in a summary amount based upon the current state formula for the Minimum Foundation Program. All state and local special revenue funds pass through the Monroe City School Board, and, therefore, the Charter School is totally dependent upon the Monroe City School Board to provide the restrictions as it relates to local sales and ad valorem taxes.

Recommendation: The Monroe City School Board should provide a detailed accounting of the local revenues which will permit the Charter School to be in compliance with the legal restrictions required by the use of local special revenue funds.

**Management's
Response:**

In the 2013-2014 fiscal year, the Excellence Academy Board of Directors through its representatives, has repeatedly made numerous request to receive a detail accounting of special revenue funds without success. In communicating quarterly reports and in-person, Excellence Academy has noted that the absence of a full accounting would generate an audit finding.

In the 2014-2015 school year, the Excellence Academy will continue to request a detail accounting of local revenues to achieve compliance.

There were no questioned costs.

Excellence Academy
Schedule of Board of Directors
For the Year Ended
June 30, 2014

Schedule 12

Board Members	Compensation
Robert A. Tanzy, President 115 Selman Drive Monroe, Louisiana 71203 (318)-267-4442	\$ -
Brenda Wade, Vice-President 612 South 5th Street Monroe, Louisiana 71202 (318)-325-3114	\$ -
Patricia Babers, Secretary 3713 Lionel Street Monroe, Louisiana 71203 (318)-345-4416	\$ -
Brian Reed 211 Blue Heron Drive Monroe, Louisiana 71203 (318) 914-6894	\$ -
Edward Biersmith 1913 Richard Circle Monroe, Louisiana 71201 (318) 547-3774	\$ -
Emma Jones 1202 Crescent Drive Monroe, Louisiana 71202 (318) 381-4213	\$ -
Jacqueline Johnson 2607 Humphries Street Monroe, Louisiana 71203 (318) 450-9444	\$ -

See Accompanying Auditor's Report and Notes to Financial Statements.

LOUISIANA COMPLIANCE QUESTIONNAIRE
(For Audit Engagements of Charter Schools)

August 12, 2014 (Date Transmitted)

Rosie D. Hunter CPA, LLP (Auditors)
604 North 3rd Street (Address)
Monroe, Louisiana 71201(City, State Zip)

In connection with your audit of our financial statements as of June 30, 2014, and for the year ended, (period of audit) for the purpose of expressing an opinion as to the fair presentation of our financial statements in accordance with accounting principles generally accepted in the United States of America, to assess our internal control structure as a part of your audit, and to review our compliance with applicable laws and regulations, we confirm, to the best of our knowledge and belief, the following representations. These representations are based on the information available to us as of August 10, 2014(date completed/date of the representations).

PART I. SCHOOL PROFILE

1. Name and address of the charter school.

Excellence Academy Performing Arts Charter School
811 Washington Street
Monroe, Louisiana 71201

2. List names, addresses, and telephone numbers of school officials. Include members of the governing board, chief executive and fiscal officer, and legal counsel.

Robert Tanzy, President, 115 Selman Drive, Monroe, Louisiana 71203, 318-267-4442
Brenda Wade, Vice President, 612 South 5th Street, Monroe, Louisiana, 71202, 318-325-3114
Patrece Babers, Secretary, 3713 Lionel Street, Monroe, Louisiana, 71203, 318-345-4416
Emma G. Jones, Member, 1202 Crescent Drive, Monroe, Louisiana, 71202, 318-381-4213
Edward Biersmith, Member, 1913 Richard Circle, Monroe, Louisiana, 71201, 318-547-3774
Jackie Johnson, Member, 216 Collier Street, Monroe, Louisiana, 71203, 318-450-9444
Brian Reed, 211 Blue Heron Drive, Member, Monroe, Louisiana, 71203, 318-914-6894
Roosevelt Wright, Jr., CEO, 2406 Oak Street, Monroe, Louisiana, 71203, 318-801-0143
Shandra N. Smith, Principal, 1 Elysian Fields Road, Rayville, Louisiana, 71269, 708-710-9969

3. Period of time covered by this questionnaire.

July 1, 2013 thru June 30, 2014

4. Identify the charter school type and the parties to the charter.

Excellence Academy Performing Arts Charter School is a Type 1 Charter authorized by the Monroe City School Board.

5. Briefly describe the public services provided.

Excellence Academy service middle school students in grades sixth through eighth.

6. Identify the expiration date of current charter.

June 30, 2017

LEGAL COMPLIANCE

PART II. ADMINISTRATION

7. It is true that no member of the governing or management board has received any compensation other than reimbursement of actual expenses incurred while fulfilling duties as a member of such board [R.S. 17:3991(A)(1)(b)].
8. All members of the governing board and all school administrators meet the qualifications prescribed by the charter school agreement [R.S. 17:3991(B)(10)].
9. Our actual management and accounting practices comply with those prescribed by the charter agreement [R.S. 17:3991(B)(16)].
10. It is true that the school has maintained the types and amounts of insurance coverage specified by the charter agreement [R.S. 17:3991(B)(18)].
11. The school is not affiliated with any religion or religious organization or institution [R.S. 17:3991(E)(1)].

Yes [X] No []

PART III. STUDENT ADMISSIONS

12. Student admission requirements, if any, include a system for appropriate admission decisions and the requirements have been applied on a consistent basis [R.S. 17:3991(B)(1)(c)(3)].
13. It is true that all students reside within the jurisdiction of the school as described in the charter agreement [R.S. 17:3991(C)(1)(a)].
14. The student application period is not less than one month nor more than three months [R.S. 17:3991(C)(1)(b)].
15. No students, other than those enrolled in the preexisting school, if applicable, or those who attended the charter school in its previous year of operation, or the siblings of students who attended the charter school in its previous year of operation have been given preferential admission or have been admitted during the application period [R.S. 17:3991(C)(1)(c)(i) through (iii)].

Yes [X] No []

PART IV. INSTRUCTIONAL STAFF

16. At least 75% of the instructional staff have been certified by the State Board of Elementary and Secondary Education or the French Ministry of Education [R.S. 17:3991(C)(1)(c)(6)(a)].

17. Each instructional staff member who is not certified meets one of the following criteria:

- Is authorized by law or state board regulation to teach temporarily while seeking a regular teaching certificate [R.S. 17:3991(C)(1)(c)(6)(aa)].
- Holds at least a bachelor's degree or has at least 10 years of experience in a field relating to the teaching position for which the individual was hired and provides instruction under the supervision of a certified teacher [R.S. 17:3991(C)(1)(c)(6)(a)(i)(bb)].

Yes [☒] No [☐]

- Yes, as a Type 5 charter school, if applicable, we have complied with the staff certification requirements found in R.S. 17:3991 (C)(6)(b).

Yes [☐] No [☐]

PART V FIXED ASSETS

18. Yes, as a Type 4 charter school, if applicable, we have maintained records of fixed assets that clearly identify those assets belonging to the local school board [R.S. 17:3391(H)].

19. Yes, as a Type 1, Type 2, Type 3, or Type 5 charter school, if applicable, we have maintained records of fixed assets that clearly identify those assets acquired with public funds, which, if the school ceases to operate, become the property of the chartering authority [R.S. 17:3391(H)].

20. The charter school, regardless of type, has maintained records of fixed assets that clearly identify those assets which were acquired with private funds and which remain the property of the nonprofit organization [R.S. 17:3391(H)].

Yes [☒] No [☐]

PART VI COUNT OF STUDENTS

21. It is true that the student count reported to the local school board or the Louisiana Department of Education, as applicable, represents the actual number of eligible students enrolled in the charter school as of October 1 of the funding year [R.S. 17:3995(A)(1)].

Yes [☒] No [☐]

PART VII OPEN MEETINGS LAW

22. We have complied with the laws pertaining to open and public meetings (R.S. 42:11 through 42:28).

Yes [☒] No [☐]

PART VIII PUBLIC RECORDS ACT

23. It is true that we have complied with the laws pertaining to public records (R.S. 44:1 through 44:39).

Yes [☒] No [☐]

PART IX PUBLIC BID LAW

24. It is true that we obtained bids for any erection, construction, alteration, improvement, or repair of a public facility or immovable property (R.S. 38:2211 through 38:2259).

Yes [☒] No [☐]

PART X STATE AUDIT LAW

25. It is true that we have provided audited financial statements to the Legislative Auditor in accordance with and within the timeframe established by the state audit law (R.S. 24:513).

Yes [☒] No [☐]

PART XI GENERAL

26. It is true that the actual operations of the school agree with those specified in its approved charter (See Charter).

Yes [☒] No [☐]

The previous responses have been made to the best of our belief and knowledge.

<u>Netrecia Baber</u>	Secretary	<u>8/24/14</u>	Date
	Treasurer		Date
<u>Robert A. Janzy</u>	President	<u>8/10/14</u>	Date